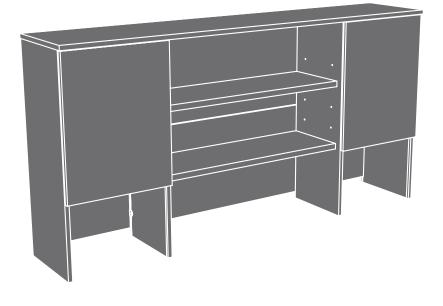
# Teknik

www.teknikoffice.co.uk



# 1800 Hutch

Hudson Elm finish | Model 542743 |

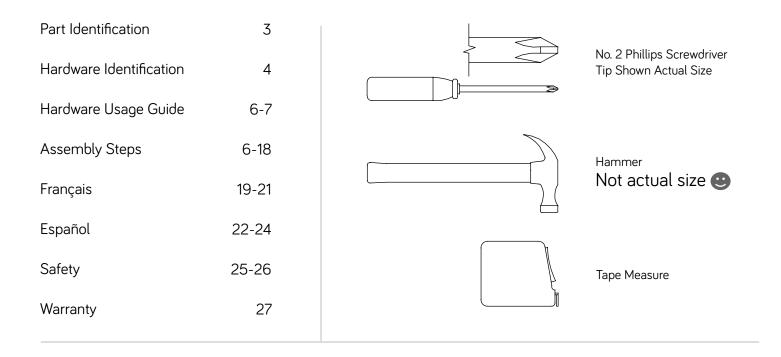
**NOTE:** THIS INSTRUCTION BOOKLET CONTAINS IMPORTANT SAFETY INFORMATION. PLEASE READ AND KEEP FOR FUTURE REFERENCE.

English pg 1-18 Français pg 19-21 Español pg 22-24

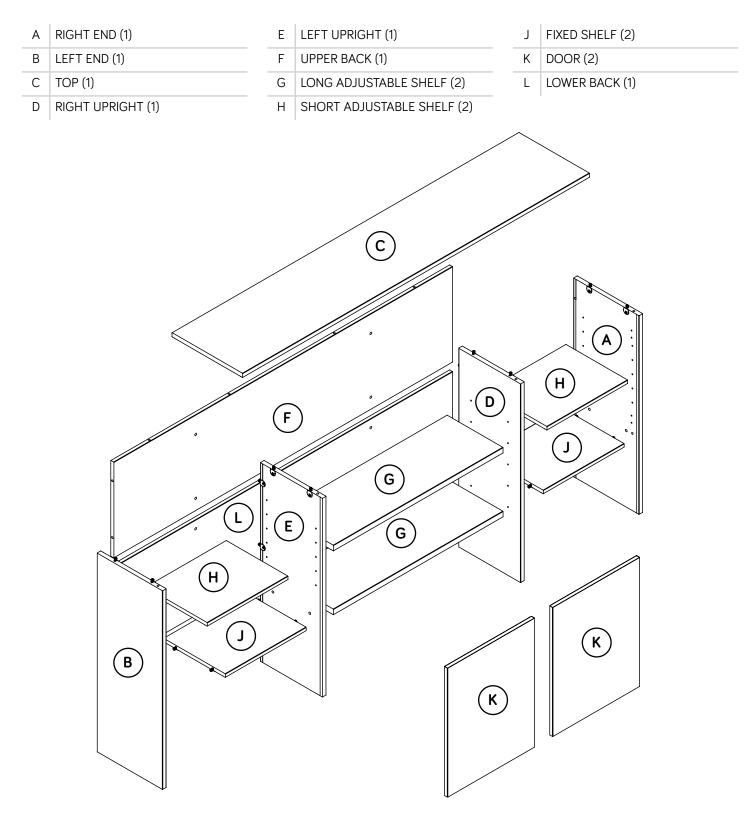
Lot # **566603** Purchased: 08/24/21

#### Table of Contents

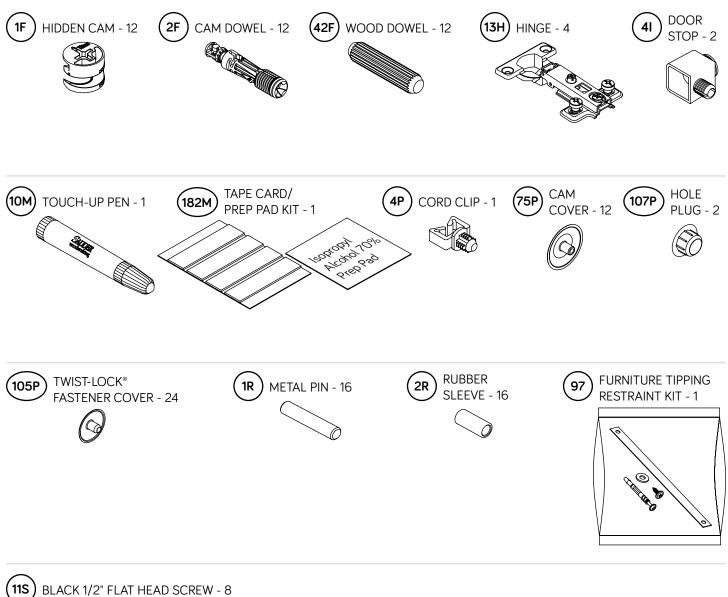
#### Assembly Tools Required



While not all parts are labeled, some of the parts will have a label or an inked letter on the edge to help distinguish similar parts from each other. Use this part identification to help identify similar parts.

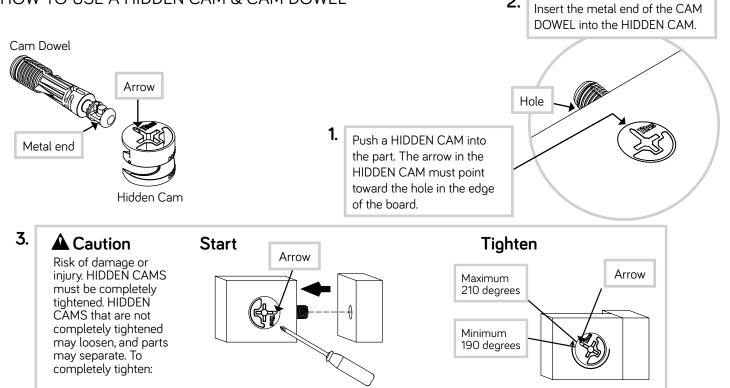


F Screws are shown actual size. You may receive extra hardware with your unit.



BLACK 1/2 FLAT HEAD SCREW

#### HOW TO USE A HIDDEN CAM & CAM DOWEL

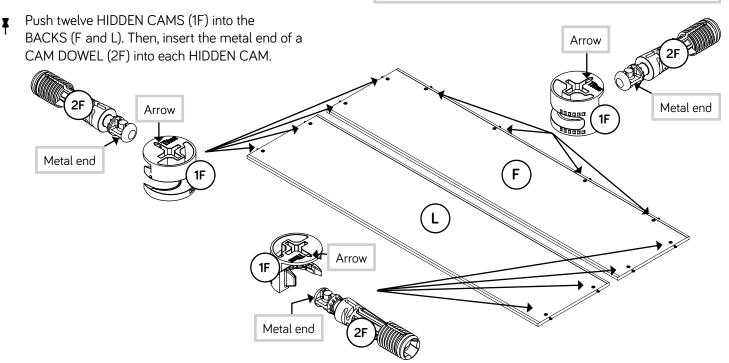


# Step 1

Assemble your unit on a carpeted floor or on the Į empty carton to avoid scratching your unit or the floor.

#### Do not tighten the HIDDEN CAMS in this step.

2.

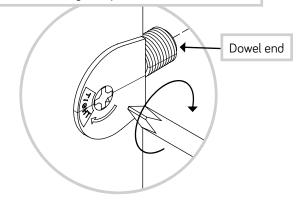


#### HOW TO USE A TWIST-LOCK° FASTENER

- 1. Push a TWIST-LOCK® FASTENER into the large hole in the part.
- 2. 1. Insert the dowel end of the FASTENER into the hole of the adjoining part.

<u>NOTE</u>: The dowel end of the FASTENER must remain fully inserted in the hole of the adjoining part while locking the FASTENER.

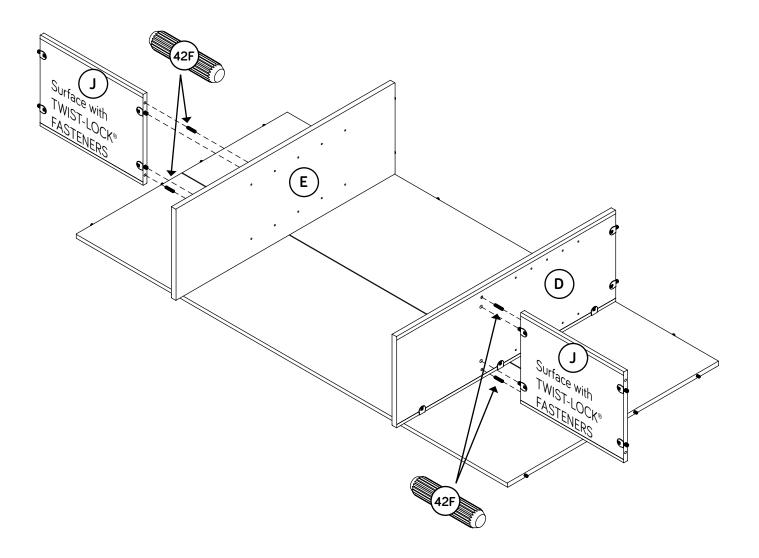
2. Tighten the FASTENER with a Phillips screwdriver as tight as possible.



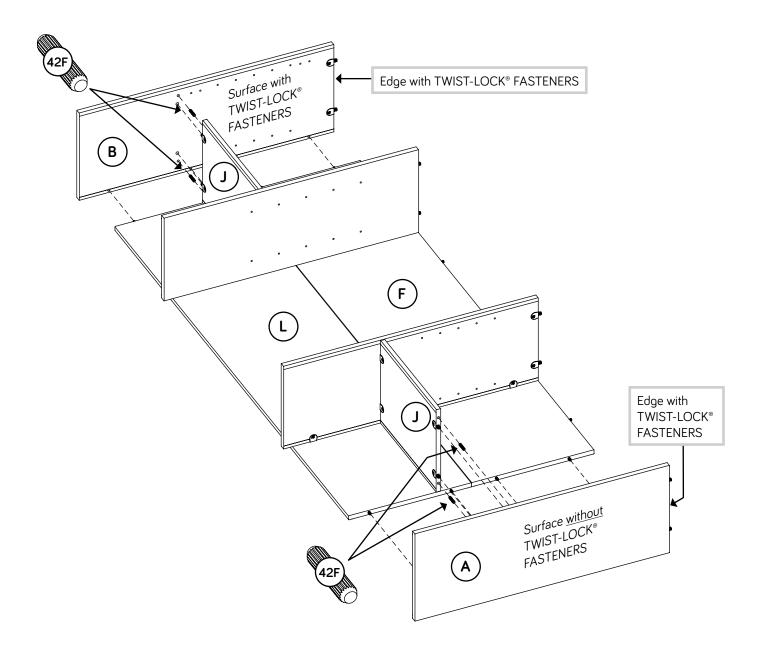
### Step 2

Flip the BACKS (F and L) over. Fasten the UPRIGHTS (D and E) to the BACKS (F and L). Tighten eight TWIST-LOCK\* FASTENERS. Surface with FASTENERS. LOCK\* Edge with CAM DOWELS Surface with TWIST-LOCK\* Edge with CAM DOWELS Surface with Surface Wi

- Insert four WOOD DOWELS (42F) into the edges of the FIXED SHELVES (J).
- NOTE: You may need to gently tap the WOOD DOWELS in with your hammer.
- Fasten the FIXED SHELVES (J) to the UPRIGHTS (D and E). Tighten four TWIST-LOCK<sup>®</sup> FASTENERS.
- NOTE: Be sure the WOOD DOWELS in the FIXED SHELVES insert into the UPRIGHTS (D and E).



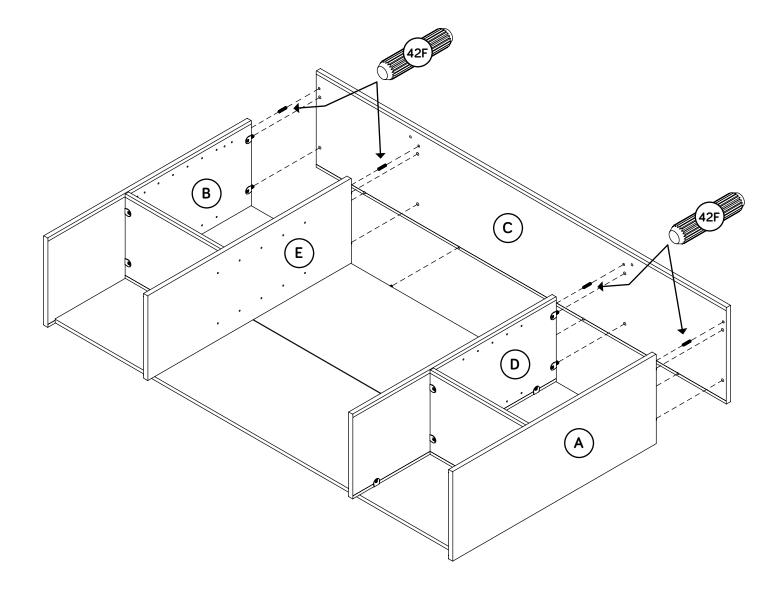
- Insert four WOOD DOWELS (42F) into the edges of the FIXED SHELVES (J).
- NOTE: You may need to gently tap the WOOD DOWELS in with your hammer.
- Fasten the ENDS (A and B) to the FIXED SHELVES (J). Tighten four TWIST-LOCK<sup>®</sup> FASTENERS.
- <u>NOTE</u>: Be sure the CAM DOWELS in the BACKS (F and L) insert into the ENDS.
  The HIDDEN CAMS will be tightened in Step 6.
- NOTE: Be sure the WOOD DOWELS in the FIXED SHELVES insert into the ENDS.



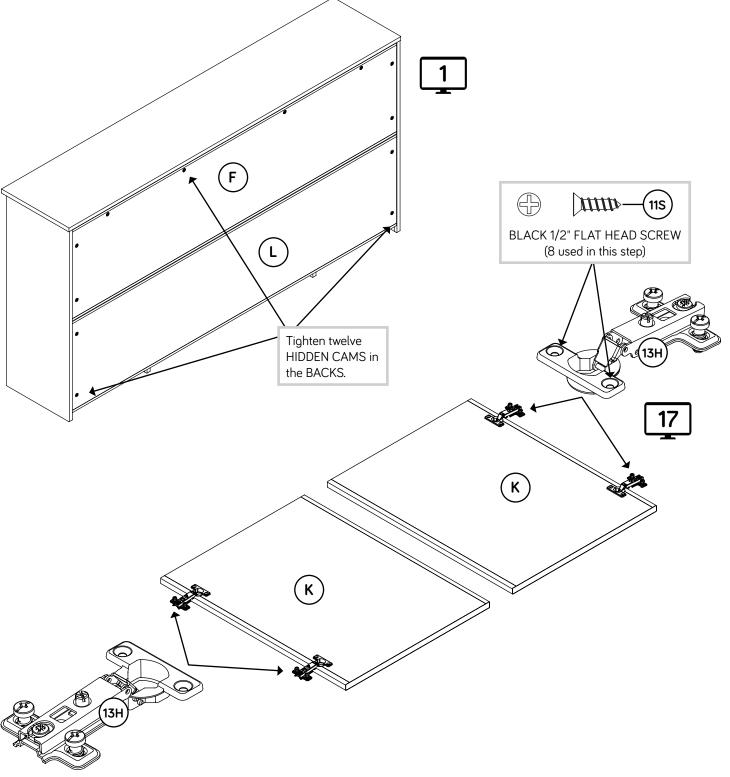
- Insert four WOOD DOWELS (42F) into the edges of the ENDS (A and B) and UPRIGHTS (D and E).
- NOTE: You may need to gently tap the WOOD DOWELS in with your hammer.
- Fasten the TOP (C) to the ENDS (A and B) and UPRIGHTS (D and E). Tighten eight TWIST-LOCK<sup>®</sup> FASTENERS.
- NOTE: Be sure the WOOD DOWELS in the ENDS and UPRIGHTS insert into the TOP.
- NOTE: Be sure the CAM DOWELS in the UPPER BACK insert into the TOP. The HIDDEN CAMS will be tightened in Step 6.



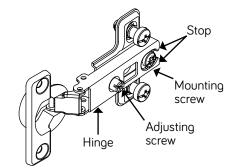
Side Step: Make nachos. (Optional, but recommended.)

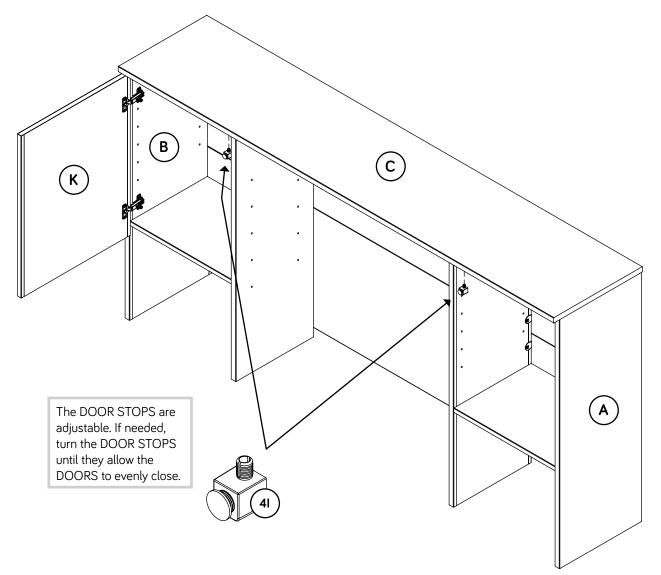


- Carefully stand your unit upright.
- Tighten twelve HIDDEN CAMS in the BACKS (F and L).
- Fasten the HINGES (13H) to the DOORS (K). Use eight BLACK 1/2" FLAT HEAD SCREWS (11S).

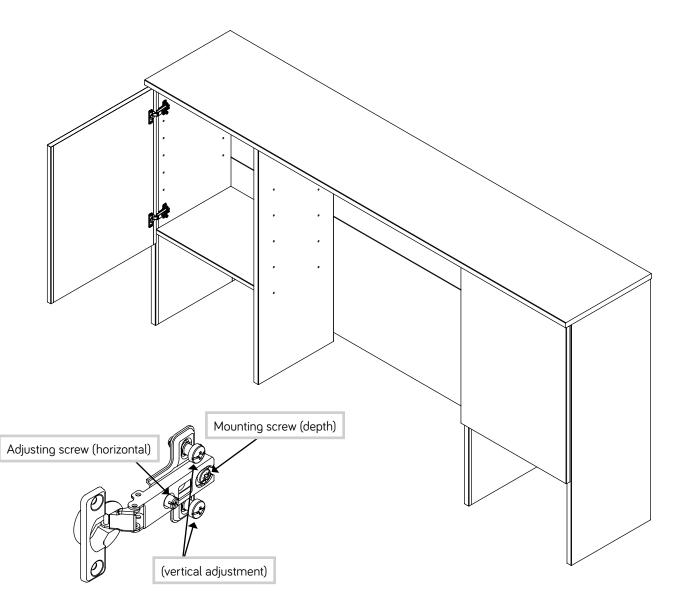


- Before fastening the DOOR to your unit, be sure the mounting screw is against the stops as shown in the right diagram. If it isn't, loosen the adjusting screw and mounting screw to slide it against the stops. Then tighten the mounting screw.
- Fasten a DOOR (K) to the LEFT END (B) as shown in the lower diagram. Use the screws in the HINGES. You should start each SCREW a few turns before completely tightening any of them.
- Repeat this process fastening the remaining DOOR (K) to the RIGHT END (A).
- Push two DOOR STOPS (4I) into the holes in the TOP (C) as shown.

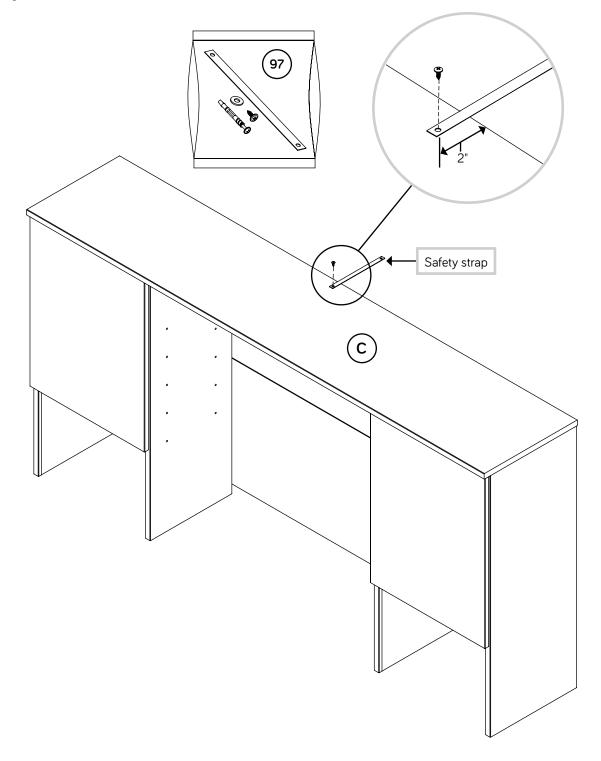




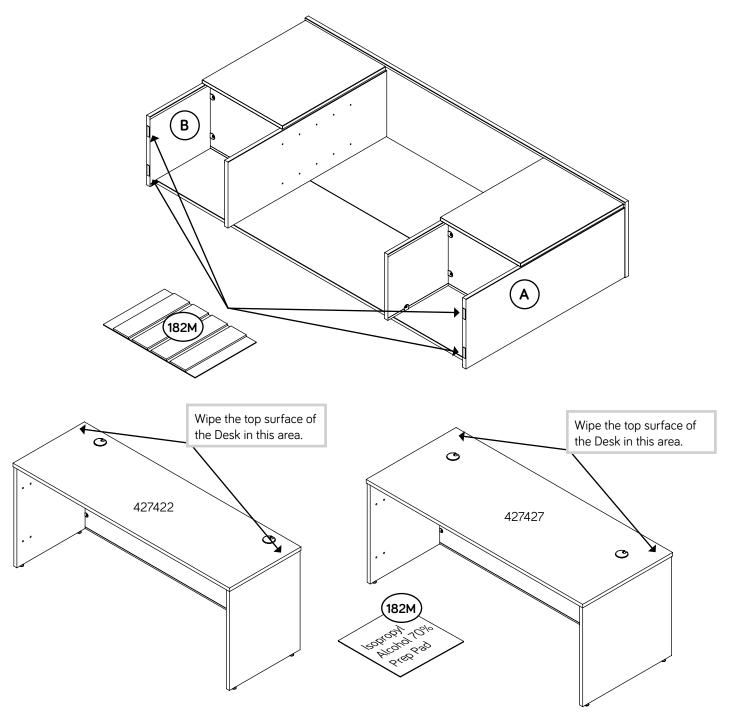
- **Refer** to the enlarged diagram to identify the parts on the HINGE.
- The DOOR may need some adjustments. Follow the text below to make needed adjustments.
- DOOR ADJUSTMENTS: To adjust the DOOR from side to side (horizontal), turn the adjusting screw in or out.
- To adjust the DOOR up and down (vertical), loosen both vertical adjustment screws. Move the DOOR up or down to the desired location. Tighten the screws after making adjustments.
- To adjust the DOOR in or out (depth), loosen the mounting screw one turn and move the DOOR in or out, as needed. Tighten the mounting screw after making adjustments.



- Open the FURNITURE TIPPING RESTRAINT KIT (97) and fasten the SAFETY STRAP to the TOP (C). There is <u>no</u> pre-drilled hole. With extra force, use the short screw provided.
- NOTE: Position the SAFETY STRAP hole 2" in from the back edge of the TOP (C).

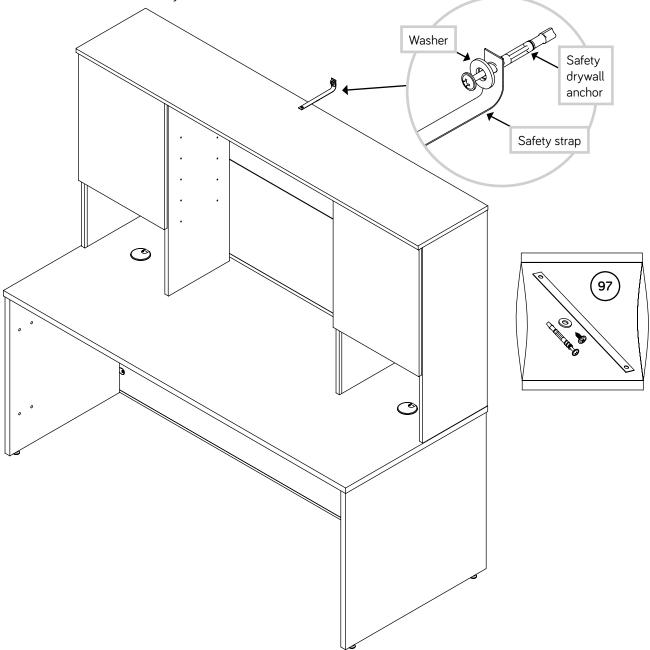


- Carefully lay your unit onto its back edges.
- Open the TAPE CARD/PREP PAD KIT (182M). Peel four double stick strips from the TAPE CARD and stick them onto the bottom edges of the ENDS (A and B) as shown in the upper diagram.
- $\ensuremath{{\ensuremath{\Xi}}}$  Next, peel the paper covering from the double stick strips.
- This unit is made to sit on the 427422 and 427427 Desks. Open the Alcohol Prep Pad to wipe the top surface of the Desk as shown in the lower diagram.



IMPORTANT: The Hutch cannot be moved after it is set in place. Pre-plan Į the Hutch placement, then place it completely on the attaching surface. Hey! It's starting to look like something! With the help of another person, carefully center the Hutch onto your Į 427427 or 427422 Desk. NOTE: The back edges of the Hutch and Desk must be even. Ŧ **STOP** Caution The Hutch cannot be moved after it is set in place. Two person lift required Pre-plan the Hutch placement, then place it completely on the attaching surface. The back 0 edges must be even. 427422 The back edges must 0 be even. 427427 0

- Position your unit in its final location against a wall. We recommend using the SAFETY STRAP for added stability.
- NOTE: Do not turn the SAFETY DRYWALL ANCHOR into a wall stud. If you prefer to fasten the SAFETY STRAP to a wall stud, go to your local hardware store for proper hardware.
- INSTALLATION INSTRUCTIONS:
  - 1. Insert the SAFETY DRYWALL ANCHOR through the WASHER and the end of the SAFETY STRAP.
  - 2. Using a Phillips screwdriver or a hand drill, press the screw slightly onto the drywall..
  - 3. Apply pressure; turn the screw until a pilot hole is made and the nylon sheath slips through.
  - 4. Turn the screw until it is flush against the wall and you feel a firm resistance.
  - 5. Continue to turn until the screw starts spinning freely.
- NOTE: Before moving your unit to a different location, unscrew the SAFETY DRYWALL ANCHOR from your wall. The nylon sheath will remain behind your wall.



- If you purchased the LED Light (Item 426494), push a cord clip into a LONG SHELF (G) and a HOLE PLUG (105P) into the other LONG SHELF. If you did not purchase the LED LIGHT, push a HOLE PLUG (105P) into each LONG SHELF (G).
- Push the RUBBER SLEEVES (2R) over one end of the METAL PINS (1R). Insert the METAL PINS into the hole locations of your choice in the ENDS (A and B) and UPRIGHTS (D and E). Set the ADJUSTABLE SHELVES (G and H) onto the METAL PINS.
- Using your hammer, gently tap a TWIST-LOCK<sup>®</sup> FASTENER COVER (105P) onto each visible TWIST-LOCK<sup>®</sup> FASTENER.
- Using your hammer, gently tap a CAM COVER (75P) onto each visible HIDDEN CAM.
- NOTE: Please read the back pages of the instruction booklet for important safety information.
- This completes assembly. Clean with a damp cloth. Wipe dry.

